



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Office of Outreach Activities

GFR17 / Non-GFR17

Approval of Purchase Committee for Purchases between Rs.25,001/- to Rs. 2,50,000/-
Details of the product to be purchased

Budget / Source (Please mention Course Account Number)	
Budget head (Tick one)	1. Consumable <input type="checkbox"/> 3. Services <input type="checkbox"/> 2. Contingency <input type="checkbox"/>
Name of item/(s)	
Cost (Approximate)	

The following Purchase Committee may kindly be approved:

1. _____(Chairman)
2. _____(Member)
3. _____(Member)
4. _____(Member)(Optional)
5. _____(Member)(Optional)
6. _____(Member)(Optional)

Signature of the Course Coordinator

Name : _____

Department : _____

Approved
 Professor-in-Charge, OOA

Note:

- **Member must be Faculty and/or Group 'A' Officer.**
- **None of the member should report to each other.**
For Complete detail kindly refer DFPR-2018
- **For GFR17 Compliance - above Rs. 25,001/-**
- **For Non-GFR17 Compliance - above Rs. 50,001/-**