



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Office of Outreach Activities

GFR17 / Non-GFR17

Approval of Purchase Committee for Purchases above Rs.2,50,000/-
Details of the product to be purchased

| | |
|-------------------------------------|--|
| Course Account No.: | IITK/ |
| Title of the Course : | |
| Budget head (Tick as applicable) | 1. Consumable <input type="checkbox"/> 3. Contingency <input type="checkbox"/> 2. Services <input type="checkbox"/> |
| Name of item (s) | |
| Cost (Approximate) | |

The following Purchase Committee may kindly be approved:

Technical Evaluation Committee:

1. _____ (Course Coordinator / Indenter)
2. _____ (One Faculty member from other department who has knowledge in respective field)
3. _____ (Member)

Financial Evaluation Committee:

1. _____ (Course Coordinator / Indenter)
2. _____ {O i/c (S&P) / Nominee}
3. _____ (Office-in-charge, OOA / Nominee)
4. _____ (Jt. Registrar, Audit / Nominee for Non-GFR only)

Signature of Course Coordinator

Name:

Department:

| | |
|---------------------------------|------------------------|
| Forwarded / Approved | Approved |
| Professor-in-Charge, OOA | Deputy Director |

As per DFPR-2018, Approval Power of Purchase Committee to approve is as follows:

| Designation | Powers |
|--------------|-------------------|
| HOD | Upto Rs. 10 Lakh |
| Dy. Director | Upto Rs. 50 Lakhs |