



भारतीय प्रौद्योगिकी संस्थान कानपुर
INDIAN INSTITUTE OF TECHNOLOGY KANPUR
शैक्षिक विभाग : कार्यालय, डिजिटल लर्निंग
ACADEMIC SECTION: OFFICE OF DIGITAL LEARNING



OP/ADMIS/1

CHECK LIST OF DOCUMENTS TO BE ATTACHED TO ADMISSION LISTS

Academic Year:

Quarter:

Department:

Programme:

CHECK LIST of Documents to be attached [Please tick (✓) mark] to each set of admission lists sent to SOPC Office.

Sr. No.	Attachment	Check
1.	Admission lists (Form OP/ADMIS/2 or OP/ADMIS/3) separately for GEN/EWS/OBC, SC/ST/DAP	
2.	Report of the Admissions Committee signed by all its members (only in the first round, not for activating the waiting list). There should be two separate merit lists – GEN/EWS/OBC and SC/ST/DAP.	
3.	Admissions Committee (duly approved by Chairperson, SOPC)	
4.	Certificates by DOPC Convener (Form OP/ADMIS/4)	
5.	Statement regarding the number of applicants, called/appeared for interview, and recommended for admissions vis-à-vis slots available (Form OP/ADMIS/5)	

Certify that the above documents are attached with this report.

Date: , 20.....

Convener, DOPC

Space for use in SOPC Office