



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
OFFICE OF ACADEMIC AFFAIRS

APPLICATION FOR TRAVEL SUPPORT & ADVANCE FOR NATIONAL/INTERNATIONAL
CONFERENCES

FARE ID:

1. Name, Designation, and Department:

2. Date of Joining: Date: Month..... Year.....

3. Nature of proposed travel (please enclose original brochure)

Name of the event:

.....

Venue:Country

Period: (No. of Days) From To

5. Nature of participation:

Presenting paper (invited/contributed) No. of Paper(s)

Chairman of the session

Keynote Speaker

General Reporter

Participating as a Lecturer

Participating as a resource person

Participating as a Visitor

Others (please specify)

6. Title and Author(s) of the paper(s) to be presented:

(Enclose a copy of the acceptance letter)

7. Is the paper essentially based on the work done at IITK?

8. Extent of support required from

(i) FARE.....

(ii) *Project No..... (iii) Other Sources from the Institute.....

* DORD approval required

9. Extent of outside support available

For travel: Source(s)

Others : Source(s)

I understand that the reimbursement under FARE Fellowship will be as per the available balance in the FARE Fellowship contingency grant.

Signature of FARE Fellow

Signature of Supervisor:

Signature of HOD.....

* Signature of DORD.....

Note: The contingency will be granted on a pro-rata basis for the duration of the FARE of the Fellow.

Note: Air tickets for travel should be booked only from the following agencies: a) Balmer Laurie (b) IRCTC, and (c) Ashoka Travels as mandated in the following office order:

https://web.iitk.ac.in/july14iitkn/data/directorateoff_orders/OfficeOrderNo-14-24-02-22.pdf

**UNDERTAKING
(FOR ATTENDING NATIONAL/INTERNATIONAL CONFERENCES)**

I undertake that,

1. I.....(Name).....

Roll No.....Programme.....Department.....

have submitted the paper entitled.....

.....

.....

for presentation in (Name of the event)

.....

which is going to be held betweenand.....

at.....

2. I am an author/ one of the authors of the abovementioned paper/work, and the work has been carried out at IIT Kanpur.

3. I have not received /applied for any financial support to present the above-said paper/ work or any of its equivalent versions at IIT Kanpur.

4. None of the authors other than me has taken or will take the financial support for this paper or any of its equivalent versions from IIT Kanpur.

5. I am aware of the ticket booking rules as mentioned in the office order: DIR/IITK/2022/OO-14 dated February 24, 2022. Tickets should be purchased only through the following travel agencies: a) Balmer Laurie (b) IRCTC, and (c) Ashoka Travels.

Signature of the FARE Fellow.....

Date:

Place: