

Indian Institute of Technology Kanpur
Academic Section

REGISTRATION NOTICE

For BTech-BS batch of Y22 in 2022-23-II Semester

March 18, 2023

All the students of the Institute are required to register in each semester. Academic Registration and Fee Payment are done at the Pingala portal.

A student will be deemed to have registered for the semester when s/he has done academic registration, cleared all dues, paid fees for the next semester and has given the biometric attendance.

Before the commencement of the Registration process, each student should ensure the following:

- a) S/he **has cleared all Institute Dues** including the dues at the Hall of Residence (if any) and has obtained a receipt.
- b) S/he **has paid the Institute fees for 2022-23-II Semester online through Pingala**. If a student is facing problems in depositing fees through Pingala, s/he may contact Pingala officials at pingala@iitk.ac.in.
- c) S/he **has done academic pre-registration successfully**. For students who have not done pre-registration or are not academically registered due to some reason (including reasons of semester leave during 2022-23-I Semester etc.) should submit an online request for courses/credits on Pingala and submit the online form to DUGC for approval. If you face any academic issue with regard to registration, you may write to reg_help@iitk.ac.in.

In case, the online registration form is not approved by DUGC by the due date of registration as per academic calendar, then you need to consult your DUGC over phone/email and do as advised.

- d) **Roll numbers of undergraduate students who are placed on Warning or Academic Probation for 2022-23-II Semester will be DE-ACTIVATED on the Pingala portal**. They need to upload the duly filled and signed undertaking form for Warning/Academic Probation (as the case may be) at the link which will be sent to the concerned students over email to get their roll numbers activated.

After completing the above, the students will be deemed to have registered for 2022-23-II Semester.

Note:

All continuing students **who did not pre-register** are required to pay a fine of Rs. 1000/-. This will be added to the net fee payable by them.

SCHEDULE OF REGISTRATION

Time: 10:00 AM – 1:00 PM & 2:00 PM – 5:00 PM

March 20-21, 2023 Registration and Fee Payment for BTech-BS students of Y22 batch

Late registration is scheduled to be held on **March 27, 2023 in the online mode**.

Late registrants will be required to pay an additional amount of Rs.1000/- towards late registration fee.

NO STUDENT WILL BE ALLOWED TO REGISTER AFTER MARCH 27, 2023.

sd/-
Dean, Academic Affairs