

## INDIAN INSTITUTE OF TECHNOLOGY KANPUR

PO: IIT Kanpur, 208 016, Uttar Pradesh, India

18 JUL 2024

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## OFFICE OF THE DEAN OF ACADEMIC AFFAIRS

No. Academic/Pool/2024 18th July, 2024 / 5044

## OFFICE ORDER

The charges for issuing of the following certificates/documents to the students enrolled and pass-out are revised w.e.f. 22<sup>nd</sup> July 2024:

Current Student		Pass-Out students	
Particular	Revised Charges	Particular	Revised Charges
Transcripts (per copy).	Rs.100/-	Transcripts (Minimum 1 set. (5 copies of transcripts)	Rs.2000/-
Duplicate grade-sheet	Rs.100/-	Duplicate grade-sheet	Rs.1000/-
Bona fide certificate (Free of cost once in a semester. For each additional copy)	Rs.50/-	Bona-fide certificate	Rs.500/-
Medium of Instruction Certificate	Rs.100/-	Medium of Instruction Certificate	Rs.200/-
CPI to % conversion certificate	Rs.100/-	CPI to % conversion certificate	Rs.200/-
		Original Degree Certificate (If not deposited the Convocation Fee).	Rs.2000/-
No-Objection Certificate (NOC)	Rs.50/-	Migration Certificate	Rs.500/-
Provisional Degree Certificate	Rs.200/-	Duplicate Degree certificate	Rs.5000/-
		Verification of Degree and/or certificate	Rs.2000/-
Any other miscellaneous certificates not listed above.	Rs.200/-	Any other miscellaneous certificates not listed above.	Rs.500/-
Courier & handling Charges 1. Within India 2. Outside India	Rs.200/-	Courier & handling Charges 1. Within India 2. Outside India	Rs.200/-
a. For Degree only     b. For Transcripts and other Misc.     Certificates	Rs. 3500/- Rs. 2500/-	a. For Degree only     b. For Transcripts and other Misc.     Certificates	Rs. 3500/- Rs. 2500/-

Copy to:

- 1. Directorate
- 2. All Deans
- 3. All Associate Deans

- 4. All Head of Departments/IDPs/Sections
- 5. Finance & Accounts Section
- 6. All PG, UG and OARS staffs