

Jigar K Parmar

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EDUCATION			
Degree/Qualification	Institution	CGPA/Percentage	Year
MBA (Expected April 2022)	Indian Institute of Technology, Kanpur	N/A	2020-Present
B.Tech (Mechanical Engineering)	Amity University, Rajasthan	6.51	2012-2016
HSC (12 th)	BVB V.M Public School (CBSE)	68.6%	2012
SSC (10 th)	Delhi Public School, Vadodara (CBSE)	7.8	2010

WORK EXPERIENCE	
Cyberthink Infotech Pvt. Ltd. Jr. Technical Recruiter	Baroda August 2019 - September 2019 ▪ 1 month
<ul style="list-style-type: none">Developed recruiting strategies designed to identify qualified candidates through various recruiting toolsMatched candidates' strengths with clients' requirements by evaluating, screening, and interviewing candidatesWorked closely with Recruiting Managers of Client Companies to understand their requirements and extensively used Application Tracking System to manage Database of Candidates	
Rang Infosoft Pvt. Ltd. Technical Recruiter	Vadodara October 2018 – July 2019 ▪ 8 months
<ul style="list-style-type: none">Developed recruiting strategies designed to identify qualified candidates through various recruiting toolsMatched candidates' strengths with clients' requirements by evaluating, screening, and interviewing candidatesCreated job ads and wrote job descriptions on Various Job PortalsPrepared employees for assignments by establishing and conducting orientation and training programs	
H.A.S Services Business Development Executive	Udaipur September 2017 – March 2018 ▪ 6 months
<ul style="list-style-type: none">Implemented strategies to develop and expand existing customer baseIdentified, coordinated and participated in client relationship-building activities and meetingsPerformed the task of cold calling and explained about the services offered by our company	

CERTIFICATIONS
<ul style="list-style-type: none">Accounting Fundamentals certified from Corporate Finance InstituteReading Financial Statements certified from Corporate Finance InstituteFundamentals of Digital Marketing certified from Google Digital GarageProgramming for Everybody (Getting Started With Python) certified from Coursera

ACADEMIC PROJECTS	
Oil & Natural Gas Corporation Ltd.	<ul style="list-style-type: none">Completed One Month of Internship with Central Workshop Vadodara of ONGC Ltd. and learned about overhauling process of Drilling Rigs used for Crude Oil Exploration
Amity University	<ul style="list-style-type: none">Converted a two-stroke engine into an engine working on kinetic energy of compressed air and explored possibilities of its deployment

ACHIEVEMENTS	
Vittraj: Finance Case Study Competition	<ul style="list-style-type: none">Emerged as National Finalists for Finance Case study competition in Prabandhan 20' Organised by MBA IIT Kanpur
Bruhad Gujarat Sangeet Samiti	<ul style="list-style-type: none">Passed 2nd Level Musical Examinations in instrument playing

OTHER INTERESTS AND HOBBIES
▪ Cricket ▪ Cycling ▪ Chess ▪ Travelling ▪ Listening Music