



# Indian Institute of Technology Kanpur

## Office of Outreach Activities

### Disbursement of Honorarium for Others

#### I. Details of the Course

1. Course A/c No.: \_\_\_\_\_
2. Title of Course: \_\_\_\_\_
3. Dates and Place: \_\_\_\_\_
4. Course Coordinator: \_\_\_\_\_
5. Gross Receipts of the Course: \_\_\_\_\_

#### II. DETAILS OF DISBURSEMENT

Amount to be adjusted from (Pls tick the applicable box):

Course Fee       Grant (Pls specify funding agency) \_\_\_\_\_

Sl. No.	Name	PF/Roll No.	Bank Name	IFS Code	Account No.	Pan No.	Amount (Rs)
<b>Total Payment Rs.</b>							

\_\_\_\_\_  
Course Coordinator

\_\_\_\_\_  
Signature of DoSA /ADSA

\_\_\_\_\_  
Professor-in-Charge, OOA

Approved/ Not Approved

\_\_\_\_\_  
DIRECTOR

#### **For Office Use Only**

Enclosed Cheq. for Rs. \_\_\_\_\_ Cheque No. \_\_\_\_\_ Cheq. Date \_\_\_\_\_

\_\_\_\_\_  
Accountant

\_\_\_\_\_  
Superintendent