

INDIAN INSTITUTE OF TECHNOLOGY KANPUR
DEPARTMENT OF PHYSICS

Inquiry No: IITK/PHY/2015/515

October 14, 2015

Sub: Quotation for supply of Copier/Printer/Scanner

We are interested in purchase of a combined **Copier/Printer/Scanner** having the following specifications. You are invited to submit a sealed quotation in a single envelope containing both the technical specifications and price of the equipment. Please put these two items in separate envelopes and then in a single larger envelope. The quotation should reach us by October 30, 2015 to the address mentioned below.

Desirable Main Specifications for the Machine include the following:

Speed	Up to 35ppm
Duty Cycle	Up to 150,000 images per month
Memory	1GB plus 160 GB hard drive
Standard functions	Copy, Print, Scan to email/USB/device folder
Paper Handling	Duplex Automatic Document Feeder:110 sheets Bypass Tray:50 sheets Dual Catch Tray (Standard)
Copy features	Annotation, Auto reduction/enlargement, Auto tray select, Automatic 2-sided, Background suppression, Book copying, Booklet creation, Build Job, Covers, Delete inside / outside editing, Electronic pre-collation, Form overlay, ID Card Copy, Inserts, Mirrored image, Mixed-sized originals, N-up, Negative image, Page layout, Poster mode, Sample set, Watermarks
Copy : Resolution	600 x 600 dpi
First-Page-out time copying	4 seconds or faster
First-page-out time, printing	As fast as 11 seconds (black and white)
Print features	Automatic 2-sided, Banner sheets, Booklet creation, Covers, Delay print, Fit to new paper size, N-up, Output tray selection, Print from USB, Sample Print, Secure Print, Watermarks
Print : Resolution	1200 x 1200 dpi
Scan :	PDF, Linearized PDF, PDF/A,TIFF, JFIF,JPEG, XPS, Colour Scan, Scan to email, Scan to folder
Connectivity	Network Compatible, 10/100/1000BaseTX Ethernet, High-Speed USB 2.0 direct print

Terms and Conditions:-

1. Maximum education discount, if any should be offered.
2. Additional 2 years AMC preferably at no extra cost OR at reduced cost.
3. Validity of quotation should be at least for 90 days.
4. Normal payment terms for the Institute will be applicable (90% on delivery of the items and the remaining 10% after satisfactory installation/ inspection).
5. Quotation should carry proper certifications like agency certificate, proprietary certificate etc.
6. Delivery should be made within 4 weeks.
7. Supplier must have office/branch in Kanpur and single point of contact in Kanpur for any service related issues.
8. Send complete details of the product.

Address-

Head, Department of Physics
Faculty Building, Room No.384
IIT Kanpur – 208016
Kanpur