

INDIAN INSTITUTE OF TECHNOLOGY, KANPUR  
DEPARTMENT OF COMPUTER SCIENCE & ENGG.

To  
M/S \_\_\_\_\_  
\_\_\_\_\_

IITK/CS/2015-2016/63  
Dated: 13-Jan-2016

**Sub: Tender Enquiry for Digital Multifunctional Copier Machine**

We are interesting in purchasing 1 Nos. Digital Multifunctional having following specification. You are requested to send quotation, as per given below specification.

Specification:-

S.No.	Item	Required Specification
1.	Writing method	Laser Technology
2.	Duplex (Print/Copy)	Mandatory requirement
3.	Copy Size	Upto A3 Size
4.	Drum Life	Min 1.5 Lakh (or better)
5.	Standard Configuration	Copier, Duplex, Network Printer, Network Color Scanner, DP, HDD
6.	Copy/Print Speed	Min 45 PPM
7.	Copy/Print Resolution	Min 600 X 600 DPI
8.	Reduction/Enlargement	25% to 400%
9.	Multiple Copying	Upto 999 Copies
10.	Standard Paper Supply	Min 2 X 500 Sheet, Min 100-Sheet Bypass
11.	Memory	2GB RAM (or better)
12.	Drivers	Support for all standard OS (Windows and Linux)
13.	Machine Life	Min 20 Lakhs or 10 years (or better) whichever is earlier
14.	Connectivity	LAN (Wireless would be preferred) and USB
15.	Scanning Speed	Min 45 PPM
16.	Scan Resolution	Min 600 X 600 DPI
17.	RADF (Scan)	Standard ( Min 100 Sheet)

**Terms & Conditions:**

- All quotation must reach undersigned **on or before Jan 20, 2016 at 1500 hrs.**
- All quotations must contain complete technical details of the product.
- **No Call locking will be done in any case.**
- **Service engineer should be stationed at Kanpur.**
- Quotation must be valid for 60 days.
- All prices are to be FOR IIT Kanpur.
- Delivery period should not be more than 4 weeks.

- The tender should be enclosed with proper certifications like **Agency Certification, Authorization Certificate and/or Proprietary Certificate**, as the case may be, in support of your offer, failing which, the quotation may not be considered.
- You may quote in US dollars or any other foreign currency, **The prices quoted need to be FOB, only**. The payment shall be made through LC in favor of principal OR wire transfer, as per the institute rules. In this case, the validity of quotation should be 90 days.
- The institute is exempted for payment of Excise duty under notification No. 10/97 & partially custom duty (@5.15%), under notification 51/96 and a road permit will be provided, if applicable. The Concessional Form 'C/D' have been abolished w. e. f. Apr 01, 2007.
- Our standard payment terms and conditions is **90%** on installation and **10%** after inspection and approval.
- The **Penalty** @1% per week or part thereof subject to max 10% of the delivery price will be deducted from the balance payment, if supply is not completed within stipulated period.

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