

**Tender reference No. REC/SIIC/Education/2020**



**INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**

**GT ROAD, KALYANPUR, KANPUR – 208016**

**UTTAR PRADESH, INDIA**

**TENDER REFERENCE NO.: REC/SIIC/Education/2020**

**BID SUBMISSION END DATE- 02.11.2020**

**TENDER DOCUMENTS**

For

**“Development of Digital Platform for Education and Innovation Services”**

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### **BID DOCUMENT**

Online bids (Technical & Financial) from eligible bidders which are valid for a period of 90 days from the date of Technical Bid opening (i.e. 03/11/2020) are invited for and on behalf of the Assistant Registrar, IIT Kanpur for **“Development of Digital Platform for Education and Innovation Services”**.

Name of Work	<b>“Development of Digital Platform for Education and Innovation Services”</b>
<b>Date of Publishing</b>	12.10.2020 (16.00 hrs)
Clarification Start Date and Time	12.10.2020 (16.00 hrs)
Clarification End Date and Time	02.11.2020 (16.00 hrs)
Queries (if any)	No queries will be entertained after clarification end date and time
<b>Bid Submission Start Date</b>	12.10.2020 (16.00 hrs)
Last Date and time of uploading of Bids	02.10.2020 (16.00 hrs)
Last Date and time of <b>submitting</b> , EMD and other documents at IIT Kanpur (if any)	03.11.2020 (12:00 hrs)
Date and time of opening of Technical Bids	03.11.2020 (16:00 hrs)
Date and time of opening of Financial Bids	Will be separately notified for Technically shortlisted/qualified bidders

Interested parties may view and download the tender document containing the detailed terms & conditions from the website <http://eprocure.gov.in/eprocure/app>

**(The bids must be submitted online in electronic form on [www.eprocure.gov.in](http://www.eprocure.gov.in) only. No physical bids will be accepted.)**

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### (A)

#### **INSTRUCTION FOR ONLINE BID SUBMISSION**

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal ie <http://eprocure.gov.in/eprocure/app> , using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

#### **1. REGISTRATION**

- (i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online Bidder Enrolment” option available on the home page. **Enrolment on the CPP Portal is free of charge.**
- (ii) During enrolment/ registration, the bidders should provide the correct/ true information including valid email-id & mobile no. All the correspondence shall be made directly with the contractors/ bidders through email-id provided.
- (iii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY /nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/ SmartCard.
- (v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- (vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- (vii) Bidders can then log into the site through the secured login by entering their userID/ password and the password of the DSC/ eToken.

#### **2. SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords, etc., to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

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### 3. PREPARATION OF BIDS:

- (i) For preparation of bid Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum if any published before submitting their bids.  
After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- (ii) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidders shall note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- (iv) Bidders should get ready in advance the bid documents in the required format (PDF/xls/rar/dwf/jpg formats) to be submitted as indicated in the tender document/schedule. **Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.**
- (v) Bidders can update well in advance, the documents such as experience certificates, annual report, PAN, EPF & other details etc., under "My Space/ Other Important Document" option, which can be submitted as per tender requirements. This will facilitate the bid submission process faster by reducing upload time of bids.

### 4. SUBMISSION OF BIDS:

- (i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay.
- (ii) Bidder should prepare the EMD as per the instructions specified in the NIT/ tender document. The details of the DD/BC/BG/ others physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- (iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same to proceed further to submit their bid.
- (iv) Bidders shall select the payment option as offline to pay the EMD and enter details of the DD/BC/BG/others.
- (v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- (vii) Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. For the file size of less than 1 MB, the transaction uploading time will be very fast.

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- (viii) If price quotes are required in XLS format, utmost care shall be taken for uploading Schedule of quantities & Prices and any change/ modification of the price schedule shall render it unfit for bidding.  
Bidders shall download the Schedule of Quantities & Prices i.e. Schedule-A, in XLS format and save it without changing the name of the file. Bidder shall quote their rate in figures in the appropriate cells, thereafter, save and upload the file in financial bid cover (Price bid) only.  
If the template of Schedule of Quantities & Prices file is found to be modified/corrupted in the eventuality by the bidder, the bid will be rejected and further dealt as per provision of clause no 23.0 of ITB including forfeiture of EMD.  
The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- (ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). **The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.**
- (x) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall **take print out of system generated acknowledgement** number and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- (xi) Bidders should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- (xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

### 5. ASSISTANCE TO BIDDERS:

- (i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. The contact number of end user is 0512-259-7979/8495. Please call between 10:30 hrs to 17:00 hrs .
- (ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24X7 CPP Portal Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002 and 0120-4001005. The helpdesk email id is [support-eproc@nic.in](mailto:support-eproc@nic.in)

(B)

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### INSTRUCTION FOR e-PROCUREMENT

#### **1. PREPARATION AND SUBMISSION OF BIDS:**

- a. The detailed tender documents may be downloaded from <http://eprocure.gov.in/eprocure/app> till the last date of submission of tender. The Tender may be submitted online through CPP Portal <http://eprocure.gov.in/eprocure/app>
- b. The bidder should submit the bid online in two parts viz. Technical Bid and Financial Bid. Technical Bid should be upload online in cover 1 and Financial Bid in “.Xls” should be upload online in cover-2

**2. SUBMISSION OF THE BID :** All interested eligible bidders are requested to submit their bids online on CPP Portal: <http://eprocure.gov.in/eprocure/app> as per the criteria given in this document:

- a. Technical Bid should be upload online in cover-1.
- b. Financial Bid should be upload online in cover-2

Both Technical and Financial Bid covers should be placed online on the CPP Portal (<http://eprocure.gov.in/eprocure/app> ).

**3. TECHNICAL BID:** Signed and Scanned copies of the Technical bid documents as under must be submitted online on CPP Portal: <http://eprocure.gov.in/eprocure/app> .

- a) **List of Documents to be scanned and uploaded (Under Cover-1) within the period of bid submission:-**
  - i. Scanned copy of Bank details. (Bank details of principal supplier in case of Import shipments)
  - ii. Scanned copy of work experience.
  - iii. Scanned copy of certificate of GST. (GSTIN of Indian Agent in case of Import Shipments)
  - iv. Scanned copy of specifications/brochures (if any) and tender acceptance letter (Appendix 1-3).
  - v. Scanned copy of another document mentioned in tender document (if any)
  - vi. Declaration for local content and Country of Origin of goods on Appendix 4 –
    1. For The tender value upto Rs. 10 Crores - Self-Certificate for local content from the bidder.
    2. For the tender value above Rs. 10 Crores - Certificate for local content from Statutory Auditor/Cost Auditor/Cost Accountant/CA.
- b) **For Import Shipments – Shipping Terms Ex-Works/FOB are preferred.**

**NOTE - no indication of the rates/amounts be made in any of the documents submitted with the TC-BID.**

#### **4. Financial Bid**

- c. The currency of all quoted rates shall be Indian Rupees. All payment shall be made in Indian Rupees.
- d. In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids

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should be uploaded online as per the specified “.Xls” format i.e. Price Bid Excel sheet attached as ‘.Xls’ with the tender and based on the scope of work, service conditions and other terms of the Tender document. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment.

- e. The Financial Proposal should be inclusive of all applicable taxes, duties, fees, levies, and other charges imposed under the applicable laws. The rates quoted in the Tender are inclusive of all applicable taxes, duties etc. **except service tax**. The service tax component shall be re-immersible by the department after receipt of paid challans etc. if applicable.

### **5. Last Date for Submission of Tender:**

- a. Online bids complete in all respects, must be submitted on or before the last date and time specified in the schedule of events.
- b. The IIT, Kanpur may, at its own discretion, alter/extend the last date for submission of tenders.

### **6. Bid Validity**

- a. All the Bids must be valid for a period of 90 days from the last date of submission of the tender for execution of Contract. However, the quoted rates should be valid for the initial/extended period of the Contract from the effective date of the Contract. No request will be considered for price revision during the original Contract period.
- b. A bid valid for a shorter period shall be declared as non-responsive.
- c. In exceptional circumstances, prior to expiry of the original time limit, the IIT may request the bidders to extend the period of validity for a specified additional period beyond the original validity of 90 days. The request and the bidders’ responses shall be made in writing. The bidders, not agreeing for such extensions will be allowed to withdraw their bids without forfeiture of their Bid Security.

### **7. Modification / Substitution/ Withdrawal of bids:**

- a. No Bid shall be modified, substituted or withdrawn by the Bidder after the Bid’s due Date.
- b. Any alteration/ modification in the Bid or additional information supplied subsequent to the Bid's due Date, unless the same has been expressly sought for by the Authority, shall be disregarded.

### **8. Rejection of the Bid:**

The bid submitted shall become invalid and tender fee shall not be refunded if:-

- a. The bidder is found ineligible.
- b. The bidder does not upload all the documents as stipulated in the bid document.

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### **9. Selection Criteria:**

#### **Phase-I: Technical Evaluation & Sample Approval**

Technical evaluation will be done on the basis of information given by technical bid submitted by the bidders. Bid containing partial, incomplete, uncleared and superfluous and unwanted information will be summarily rejected.

Technical declaration must be supported with relevant document. Discrepancy in relevant supporting document and technical compliance sheet shall lead to rejection of technical bids.

#### **Sample Approval:**

Bidders should have to display their samples (if asked) on DD.MM.YYYY at the Central Store & Purchase Section of IIT Kanpur. Non-display of sample shall be considered as non-responsive technical bids.

#### **Phase-II**

1. Financial bids of technically qualified and approve samples bidders shall be opened.
2. Financial evaluation is purely done on the total financial implication.
3. Any superfluous, unreasonable assets rate quotes will be summarily rejected.

### **10. Late Delivery:**

Delivery must be completed within the period mentioned in tender document from the date of receipt of the order. Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.

### **11. Instruction to the bidder of countries which share land border with India (Rule 144(xi) GFRs)**

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT).
- II. "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company , including any member of a consortium or joint venture (that is an association of several persons, or firms or companies) , every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- III. "Bidder from a country which shares a land border with India" for the purpose of this Order means: -
  - a. An entity incorporated, established, or registered in such a country; or



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- b. A subsidiary of an entity incorporated, established, or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established, or registered in such a country; or
- d. An entity whose beneficial owner is situated in such a country; or
- e. An Indian (or other) agent of such an entity; or
- f. A natural person who is a citizen of such a country; or
- g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above

IV. The beneficial owner for the purpose of (iii) above will be as under:

1. In case of a company or Limited Liability Partnership , the beneficial owner is the natural person(s), who , whether acting alone or together , or through one or more juridical person, has a controlling ownership interest or who exercises control through other means .

Explanation-

- a. "Controlling ownership interest" means ownership of or entitlement to more than twenty-five per cent. of shares or capital or profits of the company.
  - b. "Control" shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements.
2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
  3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who , whether acting alone or together , or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals ;
  4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official.
  5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee , the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership .

V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

VI. In case of tenders for Works contracts, including Turnkey contracts, The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority .

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**INDIAN INSTITUTE OF TECHNOLOGY, KANPUR**

**Tender Notice**

E-tender /Online bids are invited for reputed firms from eligible bidders for the work of “**Development of Digital Platform for Education & Innovation Services**”.

The Demand draft for **Rs. 100,000/-** towards Bid Security/ EMD in favour of **Registrar IIT Kanpur** payable at **Kanpur** must reach **Prof. Amitabha Bandyopadhyay, Room No. S7, SIDBI Centre, IIT Kanpur-208016** latest by 12:00 Hrs on the bid opening day i.e. **03.11.2020**

Please note all bid related documents scanned copy is to be submitted on the online portal, only Demand draft has to physical reach the aforementioned address.

The tender document along with other details may be downloaded from the CPP Portal:  
<http://eprocure.gov.in/eprocure/app>

IIT Kanpur reserves the right to accept or reject any or all the tenders without assigning any reasons thereof.

**Sd/-  
Assistant Registrar**

**Tender document**

SIDBI Innovation & Incubation Centre  
Indian Institute of Technology Kanpur  
Kanpur (UP) 208016 India

**Enquiry date:** October 12, 2020

**Enquiry No:** REC/SIIC/Education/2020

Online quotations are invited for Services. The detailed specification of the service is described below.

**Service specifications:**

**Research Aptitude Test (RAT):**

Designing a set of questions (subjective & MCQs both), embedded in an online platform, addressing innovative thinking & research. This test will be designed for college students.

It must content the following features like

- ✓ Design sets of module-based questionnaire focused on Research & innovative thinking.
- ✓ Enrollments of the students.
- ✓ The platform should content unique login credentials for each student.
- ✓ Easy integration in the any type of existing platform/system
- ✓ Automatic examination facilities with the questions (MCQs & Subjective both)
- ✓ Report generation
- ✓ Three-layered architecture with each-level of security.
- ✓ The platform should have the bandwidth to take test for 4000 - 5000 students simultaneously.
- ✓ It will be one-hour test taken at the host institution.

**Professional Skill Test**

Designing a set of questions (subjective & MCQs both), embedded in an online platform, addressing personal effectiveness, analytical skills, and locus of control along

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with innovative thinking & research. This test will be designed for teaching professionals at various institutes of engineering and science.

It must content the following features like

- ✓ Design sets of module-based questionnaire focused on personal effectiveness, analytical skills, locus of control and professional skills like Self-Disclosure, Openness to feedback and Perceptiveness.
- ✓ Enrollments of the students.
- ✓ The platform should content unique login credentials for each student.
- ✓ Easy integration in the any type of existing platform/system
- ✓ Automatic examination facilities with the questions
- ✓ Report generation
- ✓ The platform should have the bandwidth to take test for upto 1000 professionals simultaneously.
- ✓ It will be one-hour test taken at the host institution.

### **Innovator Information System (IIS)**

IIS needs to create to facilitate the information and exploration of the innovators which will help them to get interest in research work and prototypes design.

- It will provide information about the program to the participants such as FAQs, Workshop details, and other enquiries.
- An online research aptitude test for the participants which will allow them to enroll and attempt the examination within given time.
- Give the students to access a professional skill test which will assess their weakness and strengths.
- Easy integration in the any type of existing platform/system

### **Portal for Scholarly Research Articles**

Providing an online literature access to the user for scientific and scholarly research with unlimited, read-only access to full-text articles of peer-reviewed journals. It must provide the journals from the publishers like

1. Springer,
2. IEEE,
3. Nature,

4. Wiley-Blackwell
5. ACM DL
6. Elsevier
7. And Many more

## **Research Mentor**

Providing a manpower (research mentor) who will perform the following responsibilities:

- ✓ Responsible for mentoring students enrolled for program
- ✓ Ensuring student progress milestones and goals are met
- ✓ Work closely with the team for seamless execution of program.
- ✓ Responsible for preparation of progress report for his/her node in consultation with Project Head at SIIC.

## **Profile**

- ✓ Minimum Postgraduate in any discipline. However, higher degree (i.e. Ph.D. will be given preferences).
- ✓ Experience of a min of 3 years working with college students. Research/ innovation focused experience will be preferred.
- ✓ Should have experience in technical and writing of technical research projects
- ✓ Should be able to understand child psychology and provide pastoral care
- ✓ Solution oriented, team player with good communication skills

## **Prof. Amitabha Bandyopadhyay**

Professor in Charge, Innovation and Incubation  
Indian Institute of Technology Kanpur  
Kanpur 208 016, India

**Terms and Conditions:**

1. Online quotations are invited for Services.
2. Quotations must be valid till February 28, 2021.
3. Delivery period will be 60 Days.
4. IIT Kanpur should get 5% exemption on product price against our DSIR certificate or other relevant exemption certificate document.
5. The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.
6. All prices should include product, training, installation and delivery charges.
7. Any training, if necessary, should be provided by the service provider.
8. The Company should have minimum 5 years of experience in creating and administering Professional Skill Tests for students of various age groups (including undergraduate college students of engineering and science).
9. All employees engaged in the work related to this project should be full time employees of the company.
10. The Company should be involved in the business of Education Technology for more than 7 years.
11. The Company should have previous experience in implementing research, incubation, innovation or entrepreneurship related projects with at least 10 Government Educational Institutions.
12. The company should have prior experience in creating and administering tests similar to RAT & Professional Skill Test (details described in the service specification for the same).
13. Earnest Money Deposit (**EMD**): Rs.1,00,000/- (Rupees One Lakh only) must be submitted along with the technical bid. The EMD document (Demand Draft) should be issued in the favour of "Registrar IIT Kanpur"
14. Payment shall be 80% against the work commencement report and 20% against the work completion report.
15. It may be mandated to present the bids in-person at IIT Kanpur and bidder shall be ready for it without any prejudice.
16. Each bidder shall submit only one quotation.

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17. The bidder should furnish an affidavit on Non-Judicial Stamp Paper of Rs. 100/- for not been blacklisted or debarred by any Government / Semi Government / PSU / Banks / Universities / Educational Institute etc. during last Seven years at the time of submission of tender bid for any item or by any reason. If any bidder, who has been blacklisted /debarred by any Government / Semi Government / PSU / Banks / Universities / Educational Institute etc. for any item or by any reason during last seven years, participate for this tender work, then the appropriate legal action shall be taken against that bidder and the client has full rights to black list / debarred the said company for future tendering process.
18. Any exemption in EMD shall only be allowed as per Govt. norms. The Bidders MUST enclose the required EMD to participate for the tender.
19. The Bidder should quote for all items of the tender. Any tender for Part item will be rejected out rightly. An undertaking on the company letter head confirming the same should be enclosed with tender.
20. Quotations from the bids that do not meet the technical criteria set in the tender document will not be considered irrespective of the price or any other criteria.
21. Work completion reports and sample (if live, URL or a sample files must be included in the bids) must be submitted as the proof for prior work experience.
22. The quotation will be evaluated based on the criteria's provided in the below table.

<b>Parameters</b>	<b>Weightage</b>	<b>Marking system</b> (It will be graded marking system accordingly)
Lowest price	20%	20-Lowest Bidder
Min of 5 year of experience in creating and administering RAT and PST like tests	25%	25- Yes
Experience in implementing research, incubation, innovation or entrepreneurship projects with/in more than 10 Government Institutes	25%	25- Yes
The Company should be involved in the business of Education Technology for more than 7 years.	10%	10-Yes
Prior experience of directly/ indirectly working with undergraduate students in science and engineering disciplines on research and innovation related projects	20%	20- Yes

**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

Date: \_\_\_\_\_

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: - \_\_\_\_\_

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

\_\_\_\_\_ as per your advertisement, given in the above mentioned website(s).

2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I / We do hereby declare that our Firm has not been blacklisted/ debarred/ terminated/ banned by any Govt. Department/Public sector undertaking.

6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

**Yours Faithfully,**  
**(Signature of the Bidder, with Official Seal)**



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**Appendix -2**

**Certificate for Tender**  
**(To be given on Company Letter Head)**

Date: \_\_\_\_\_

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: Certificate of compliance as per Rule 144 (xi) GFR's 2017

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: - \_\_\_\_\_

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

**Yours Faithfully,**  
**(Signature of the Bidder, with Official Seal)**

**Certificate for Tender for Works involving possibility of sub-contracting**  
**(To be given on Company Letter Head)**

Date: \_\_\_\_\_

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: Certificate of compliance as per Rule 144 (xi) GFR's 2017

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: - \_\_\_\_\_

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

**Yours Faithfully,**  
**(Signature of the Bidder, with Official Seal)**

Declaration for Local Content

(To be given on Company Letter Head - For tender value below Rs.10 Crores)

(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 Crores)

Date: \_\_\_\_\_

To,  
The Director,  
Indian Institute of Technology Kanpur,  
GT Road, Kalyanpur, Kanpur -208016

Sub: Declaration of Local content

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: - \_\_\_\_\_

1. Country of Origin of Goods being offered: \_\_\_\_\_
2. We hereby declare that items offered has \_\_\_\_% local content.

*“Local Content”* means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

*“\*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.”*

**Yours Faithfully,  
(Signature of the Bidder, with Official Seal)**