



Indian Institute of Technology Kanpur
Staff Gymkhana

Enquiry No: Track Suit/IIT/SGYM/2016/01
Date: 8th November 2016

Request submission of quotation for the items listed below: -

Sealed quotations are invited from Dealers/ Distributors/ Manufacturers in single bid format (Price bid) before 15th November 2016, 15:00hrs.

You are requested to quote the rates of top two Track Suit for your brand (**with sublimation as well as without sublimation along with Code / Style/ Art No. of quoted item**) in each brand you can provide. A sample of all Tracksuits that you have quoted must be sent along with quotation. The design of the Tracksuit is not of relevance, only the quality will be considered.

Enquiry No : Track Suit /IITK/ SGYM/01
Opening Date : 08.11.2016
Closing Date : 15.11.2016, 15:00hrs
Delivery details : Delivery before 5th December 2016

The specifications of Track Suit are as under:

Track Suit upper portion with full zip, 02 side pockets with zip (desirable) & Embossed IIT Kanpur logo on the left side of the chest and IIT KANPUR printed on back side of the upper Back.

(Quantity is approximate, it may increase or decrease)

Sl. No.	Track Suit any Brand/ Make	Item Description with Code/Article Number	Quantity	Quote Rates in INR
1	Shiv Naresh Sample 1		85	
	Shiv Naresh Sample 2		85	
2	Vats: Sample 1		85	
	Vats: Sample 2		85	
3	Addidas/ Reebok Sample 1		85	
	Addidas/ Reebok Sample 2		85	

Terms & conditions for supply of above mentioned articles are as under: -

1. Enquiry will be sent by courier / registered post / speed post and IIT Kanpur will not be liable for any kind of irregularity/ delay.
2. The quotation in a properly sealed envelope addressed to the Prof. Kantesh Balani, Chairman, Staff Gymkhana invariably giving on the envelope reference of enquiry and due date of opening.
3. The quantity mentioned in enquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.

4. Firms will quote separately for each article **and submit a Sample of each article which rate offered without sample quotation will not valid.**
5. The Rate offered should be free delivery to IIT Kanpur or Ex-go down in case of firms situated outside Kanpur. If items are imported then the firms should quote the price on F.O.B. basis.
6. In case of Ex-go down terms the amount of packaging, forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax as and other statutory levies must be mentioned.
7. **Quote only one final price including Embossed Logo of IITK in front left side and IIT KANPUR printing charges at the back of the Track Suit and inclusive of sales tax and other taxes including freight charges (if any).**
8. The rates applicable should clearly be specified.
9. The delivery period should be specifically stated. Ex-stock and earlier delivery may be preferred.
10. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted. The name of manufacturers and country of manufacture should also be invariably be stated. In the absence of these particulars the quotation is liable for rejection.
11. Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labelled and packed. In case of firms who submit the sample through railway and road transport the freight should be prepaid and R/R should be in favour of the Prof. Kantesh Balani, Chairman, Staff Gymkhana, Indian Institute of Technology, Kanpur - 208016
12. Quotation should have validity of at least till January 31, 2017 days from the date of opening.
13. The rates quoted should be in metric units; otherwise your quotation is liable to be ignored.
14. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
15. All the consignments must be securely packed and booked duly insured addressed to the Dy. Registrar(S&P).
16. Institute is exempted for payment of Excise Duty under notification No. 10/97 & partially @ 5.15% Custom Duty exemption certificate under notification 51/96 and road permit will be provided if applicable.
17. The Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
18. The Concessional Form 'C/D' have been abolished w.e.f. 01.04.2007.
19. Our standard payment terms & condition is 90% against delivery and 10% after inspection and approval.
20. Supplier should mention complete contact details such as email etc.

The Institute reserves the right of accepting or rejecting any quotations without assigning any reason thereof.

Kindly send your quotation on or before **15th November 2016, 15:00hrs** to the following Address: -

Prof. Kantesh Balani
Chairman, Staff Gymkhana
Materials Science & Engineering
Indian Institute of Technology Kanpur
Kanpur, Uttar Pradesh, PIN 208 016, India
Tel.: +91 512-2596194
E- mail: kbalani@iitk.ac.in