



TECHKRITI '20



Reference Number-Dosa/Techkriti-2020/6

To Whomsoever It May Concern Call for Tenders

Dated: 04-01-2020

This is to notify that quotations are invited for **Non-Flex printing works** for Techkriti'20, the inter-institute Technical and Entrepreneurial Festival of IIT Kanpur.

The specifications of the work:

Sr. No.	Items	Size	Quantity
1.	Event certificates(one design)	A4	4000
2.	Workshop certificates (one design)	A4	2000
3.	Merit certificate	A4	1000
4.	Summit participation certificate	A4	800
5.	Hospitality booklet	4"x6"	3500
6.	Miscellaneous certificates (Multiple Design)	A4	1000
7.	Receipt book	5x100	30
8.	Newsletter	A3	3500
9.	ID cards	4"x6"	200
10.	Entry passes		3000
11.	Trophies		100
12.	Momentos	A4	50
13.	ID cards	2"x3"	200
14.	Momentos	Different sizes	150

Mention the following things in quotation:

1. Your profile, this should include the places you have worked in past, especially in IIT Kanpur Campus.
2. Per piece cost and the total cost of all the material mentioned with proper details.
3. Time which you will need for manufacturing and delivery
4. The quotations provided should be valid for a minimum period of 3 months .
5. All the designs will be given to you in .psd format and no extra charges will be paid for any conversion of format of design



contact_us @techkriti.org
www.techkriti.org



+91-9643776705
+91-7318018806



104, New Student Activity
Center, IIT Kanpur



TECHKRITI '20



Terms and Conditions:

1. Quantity and quality of the mentioned material are tentative and subject to change. The exact details will be mentioned in the work order.
2. All the taxes should be mention in the quotation.
3. All prices should include transportation, labor and any service charge. No extra payment will be done for the same.
4. We will only be paying for 4 days of festival when we are using it however we will not pay you for extradays when you will bring the materials to IIT Kanpur and when you will pick up from the store.
5. Vendor will be responsible for all the lost items and wrapping up their items after completion of fest.
6. Every bid should be accompanied by a Security Deposit/Earnest Money Deposit of Rs. 25,000 INR by way of Demand draft from a personalized bank, drawn in favour of "Techkriti IIT Kanpur" payable at IIT Kanpur. The quotations which are not accompanied by the requisite deposit shall be out rightly rejected.
7. The security deposit/EMD deposit of successful bidder will be liable to be forfeited as liquidated damages in the event of refusal or delay in providing services and the security deposit/EMD deposit of unsuccessful bidder will be returned back within 15 days from the date of quotation opening.
8. The Bidder must provide his GST Number.
9. Payments will be made through NEFT/RTGS.

Please send a quotation/offer letter, if you agree to above terms and conditions, to the following address in a **sealed envelope** between **10 days** after uploading on the website. With the name of the Tender written on the envelope.

**DOSA Office,
Faculty Building,
IIT Kanpur-208016**

In case of any query please contact the undersigned,
Ayush Bhorse
Head Finance, Techkriti'20
C-101, Hall-1
IIT Kanpur-208016
Mob: +91-9559007370
Email: ayushb@techkriti.org



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