



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Finance Officer

No. FO/IITK/Office/2017-18/A
Dated: 23 March 2018

Dy. Director
IIT Kanpur

Approved.

M
23/3/18

Subject: Acting Finance Office arrangement from 20 to 21 April 2018

Dear Sir,

I shall be out of station on Earned/Station Leave from 20 to 21 April 2018. Shri K K Tiwari, Registrar has kindly agreed to act as Finance Officer during the above period.

2. Kindly approve the above proposed arrangement.

Thanking you.

Sincerely,

(Munish Malik)
x. 7950

Copy to:

- i. Director - for kind information pl.
- ii. Dy. Director
- iii. All Deans
- iv. Registrar
- v. Jt. Registrar (F&A)
- vi. Jt. Registrar (S&P)
- vii. AR (IA)
- viii. FO's Office