



INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Finance Officer's Office

FO/IITK/Office/2014-15
Dated: 27 January 2016

Dy. Director
IIT Kanpur

Subject: Acting FO arrangement

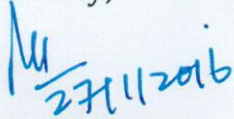
Dear Sir,

I shall be away on GATE duty to Bhopal from 28 January 2016 1900 hrs until early morning of 1 February 2016.

2. As PIC (Administration) is also on leave during the above period, Dr. R. K. Sachan, Sr. Deputy Registrar has kindly consented to act as Registrar as well as Finance Officer.

Thanking you.

Sincerely,


(Munish Malik)

Approved
IITK 27.1.16.

Copy to:

- 1) Director - for kind information please.
- 2) Dy. Director
- 3) All Deans
- 4) PIC (Administration)
- 5) Sr. DR (R&D)
- 6) DR (F&A) / (Admn.)
- 7) AR (Rectt.) / (Coordination)