



Indian Institute of Technology Kanpur
Finance Officer

No. FO/IITK/Office/2017-2018

Dated: 16 November 2017

Deputy Director
IIT Kanpur

K. Muraliidher
16-11

Subject: Station Leave - Request for

Dear Sir,

I am writing to request station leave from the evening of Friday, November 17, 2017 to morning of Sunday, November 19, 2017 for attending the Finance Committee meeting of IIITDM, Jabalpur at Jabalpur.

2. Shri K.K. Tiwari, Registrar has kindly consented to act as Finance Officer during the above period

Thanking you.

Sincerely,

16/11/17
(Munish Malik)

Copy to:

- i. Director - for kind information pl.
- ii. Deputy Director
- iii. All Deans
- iv. Registrar
- v. FO's office
- vi. JR (F&A)