



INDIAN INSTITUTE OF TECHNOLOGY KANPUR

CENTRAL STORES & PURCHASE SECTION

IIT Post Office Kanpur - 208 016

Under certificate of posting

Phone : 91-512-2597214 , 7384

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Email : purchase@iitk.ac.in.

Enquiry No : E/2015-2016/12
Enquiry Date 22/06/2015
Closing Date : 13/07/2015 (Extended date) Time 5:00 PM
Delivery Date : 20 Days
Tender Opening Date : 14/07/2015 11 A.M

Dear Sir ,

Sealed Quotations so as to reach latest by **5:00 PM on dated 13/07/2015 (Extended date)** are invited for the supply of following items :

SI No.	Description		
1	COMPUTER CUM STUDY TABLE -COMPUTER CUM STUDY TABLE WITH IRON FRAME MADE OF 1.25" SQUARE PIPE WITH TEXTURE MATT FINISH SIZE: 39" (L) X24" (B) X 30" (H) WITH ONE DRAWER AND ONE CABINET AT RIGHT SIDE, LEAVING AN OPEN SPACE OF ATLEAST 6" ABOVE THE CABINET, HAVING SINGLE OUTSIDE LOCKING SYSTEM ON THE LEFT SIZE, WITH HINGED DOOR. THE TOP OF TABLE SHOULD BE 20MM STEAM PRESSED, ANTI TERMITE, ANTI BORER TREATED CERTIFIED PARTICLE BOARD, MATCHING 100% WATER PROOF MICA IS TO BE PASTED ON IT MAKING IT WATER RESISTANT, HEAT RESISTANT AND SCRATCH	100	NOS
2	STUDY CHAIRS -STUDY CHAIRS (IRON FRAME) WITH PU ARMS, 15 MM THICKNESS SEAT AND 12 MM BACK MADE OF STEAM PRESSED, ANTI TERMITE, ANTI BORER TREATED CERTIFIED PARTICLE BOARD, MATCHING 100% WATER PROOF MICA IS TO BE PASTED ON IT MAKING IT WATER RESISTANT, HEAT RESISTANT AND SCRATCH RESISTANT.	100	NOS
3	IRON COT (BED) -SINGLE BED OF POWDER COATED IRON FRAME WITH HOLE FOR MOSQUITO NET ROD HAVING SIZE OF 6.3' (L) X 3' (B) X 1.5' (H) WITH 12 MM THICK 100 % WATER PROOF PLY IS TO BE ARRANGED INSIDE THE FRAME WITH PAINTING.	100	NOS

1. Suppliers are requested to submit samples along with their quotations failing which their quotations will not be considered.



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Terms & conditions for supply of above mentioned articles

1. Enquiry will be sent by courier / registered post / speed post and IIT Kanpur will not be liable for any kind of irregularity/delay.
2. The quotation in duplicate should be enclosed in a properly sealed envelop addressed to the Dy. Registrar(S&P) invariably giving on the envelope reference of enquiry and due date of opening.
3. The quantity mentioned in enquiry is and shall be deemed to be only approximate and will not in any manner be binding on the Institute.
4. Firms will quote separately for each article.
5. The Rate offered should be free delivery to IIT Kanpur or Ex-godown in case of firms situated outside Kanpur. If items are imported then the firms should quote the price on F.O.B. basis.
6. In case of Ex-godown terms the amount of packaging, forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax and other statutory levies must be mentioned.
7. The rates offered should be exclusive or inclusive taxes. The rates applicable should clearly be specified.
8. The delivery period should be specifically stated. Ex-stock and earlier delivery may be preferred.
9. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted. The name of manufacturers and country of manufacture should also be invariably be stated. In the absence of these particulars the quotation is liable for rejection.
10. Samples wherever asked for will not be paid for. These should be delivered in the office of the undersigned securely labeled and packed. In case of firms who submit the sample through railway and road transport the freight should be prepaid and R/R should be in favour of the Dy. Registrar, Stores and Purchase Section. Indian Institute of Technology, Kanpur-208016.
11. Quotation should have validity of at least 90 days from the date of opening.
12. The rates quoted should be in metric units, otherwise your quotation is liable to be ignored.
13. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
14. All the consignments must be securely packed and booked duly insured addressed to the Dy. Registrar (S&P) IIT Kanpur - 208016
15. Institute is exempted for payment of Excise Duty under notification No. 10/97 & partially @ 5.15% Custom Duty exemption certificate under notification 51/96 and road permit will be provided if applicable.
16. The Penalty @ 1% per week or part thereof subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
17. The Concessional Form 'C/D' have been abolished w.e.f. 01.04.2007.
18. Our standard payment terms & condition is 90% against delivery and 10% after inspection and approval.

Dy. Registrar (S & P)