

INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
DEPARTMENT OF COMPUTER SCIENCE & ENGG

To

IITK/CSE-42/14-15/Fur-89  
Nov 07, 2014

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**Subject: Request for Furniture's quotation for the department.**

We are interested in purchase of ready-made Furniture for our new department building , having following specification.

You are requested to submit your sealed quotations, with the sample of each product quoted, for the below specified products. The envelope must be inscribed with "**Quotations for Furniture-outdoor**".

<b>S No</b>	<b>Item Description</b>			<b>Qty</b>
<b>1</b>	<b>FOLDING LAWN TABLE</b> with the following specification			11
	<b>Size</b>	<b>OVERALL LENGH</b>	700 MM	
		<b>OVERALL WIDTH</b>	700MM	
	<b>Material</b>	<b>BASE FRAME</b>	MS pipe with power coated /Nickel coated OR Stainless Steel Tubular	
		<b>BASE MATERIAL</b>	Netted with Poly wicker or better	
		<b>PROTECTION</b>	100 % Weather Proof	
		<b>TYPE</b>	Folding	
<b>WARRANTY</b>	12 Months			
<b>2</b>	<b>LAWN CHAIRS</b> with the following specification			44
	<b>Size</b>	<b>OVERALL HEIGHT</b>	700 MM,	
		<b>OVERALL LENGTH</b>	450 MM	
		<b>OVERALL WIDTH</b>	450 MM	
	<b>Material</b>	<b>FRAME</b>	MS pipe with power coated /Nickel coated OR Stainless Steel Tubular	
		<b>BASE MATERIAL</b>	Netted with Poly wicker or better	
		<b>PROTECTION</b>	100 % Weather Proof	
<b>WARRANTY</b>		12 MONTHS		

- The numbers of each type may increase OR decrease
- You may quote ,as many as ,similar products, you have, as under given specifications are the only guide lines and decisions shall be taken after due verification by the technical /purchase committee. You are requested to submit the sample of each product quoted else it may not be considered. The samples should be properly labeled with the model and supplier details else any loss of the sample shall not be organization responsibility.
- The supplier must have its maintenance services in Kanpur city, else, they may have to submit a DRAFT/FD of 5% of the total value, as mortgage in favor IITK, for warranty period.
- **The "Technical Bid" and "Financial Bid" should be enveloped separately.** These should be enclosed in a properly sealed envelope addressed to, under signed, with reference of enquiry and due date of opening.
- Send detailed description and specification together with printed leaflets and/or literature of the product.
- The **samples**, wherever asked for, will not be paid for. These should be delivered in the office of the undersigned, securely labeled. The liability of to and fro freight is vendor responsibility, if applicable and should be pre-paid.
- All quotation must reach undersigned **on or before Nov 14, 2014 at 1300 hrs.**
- Quotation must be valid for 60 days.
- All prices are to be FOR IIT Kanpur.
- Delivery period should not be more than 2 weeks.
- You may quote in US dollars or any other foreign currency. **The prices quoted need to be FOB, only.** The payment shall be made through LC in favor of principal OR wire transfer, as per the institute rules. In this case, the validity of quotation should be 90 days.
- The institute is exempted for payment of Excise duty under notification No. 10/97 & partially custom duty (@5.15%), under notification 51/96 and a road permit will be provided, if applicable. The Concessional Form 'C/D' have been abolished w. e. f. Apr 01, 2007.
- Our standard payment terms and conditions is 90% on installation and 10% after inspection and approval.
- The **Penalty** @1% per week or part thereof subject to max 10% of the delivery price will be deducted from the balance payment, if supply is not completed within stipulated period.



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